THE COTTON CORPORATION OF INDIA LTD.

(A Government of India Undertaking) (Ministry of Textiles)

Branch Office, 3rd Floor, W.B. Plaza,
New Cotton Market, Hubli – 580029, Karnataka.
Ph: 0836 – 2356353 / 354 / 355 / 357, Fax: 0836 - 2251960
Email: hubli@cotcorp.com, Website: www.cotcorp.org.in

Ref: CCI/HBL/ADMIN/TENDERS(Courr)/2018-19/ Date: 11.10.2018

TENDER NOTICE

Sealed Tenders are invited in two bid system (Technical bid / Financial bid) from reputed agencies to provide Courier Service in anywhere in India / Karnataka (documents, parcel and cotton samples) for our branch office Hubli for the period from 01.11.2018 to 31.10.2019. The tenderer may obtain tender documents at our office on all working days within working hours upto 02.00 pm on 26.10.2018. The tenderers can also download the detailed tender documents from our website www.cotcorp.org.in and govt website www.eprocure.gov.in. Interested parties may submit their sealed tenders in the prescribed format along with EMD of Rs.2,000/- (Rupees Two Thousand only) by way of Demand Draft / Pay Order favouring "The Cotton Corporation of India Ltd.", payable at Hubli superscribing the envelope **"TENDER FOR COURIER SERVICE"** addressed to the Branch Manager at the above mentioned address to reach latest by 26.10.2018 upto 02.30 pm and tender will be opened on same day at 3.00 pm in presence of the tenderer who wish to remain present at the time of opening. The corporation reserves its right to accept or reject any tender without assigning any reason thereof.

Branch Manager

TENDER FOR COURIER SERVICE FOR 2018-19

Last date for issue of tender form	26.10.2018 02.00 pm
Last date for submission	26.10.2018 02.30 pm
Date of opening of Tender	26.10.2018 03.00 pm

BID – I
(TECHNICAL BID)

01. Name of the Courier/ Contractor / Firm : _____

02. Contact Person's Name : _____

03. Full Postal Address for communication along with Telephone / Mobile Nos. : _____

_____

_____

_____.

04. PAN & GST No. : _____

_____

05. Permanent Address : _____

_____

_____

_____

06. DD / Pay Order No. & Date (EMD of Rs.2,000/-) : _____

07. Name of the Bank : _____

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No:

TENDER FOR COURIER SERVICE FOR 2018-19
TERMS AND CONDITIONS

01. Tenders should be submitted on the prescribed form of the Corporation and the tenderer should have their office at Hubli.

02. The party must ensure that the bills should be submitted to BO Hubli in the first week of following month along with the acknowledgement receipts duly signed by the concerned party. The payment will be released within 07 working days from the date of receipt, after deduction of Income Tax and all other applicable taxes, if any.

03. Rates shall be quoted including all taxes / GST (If Applicable) and all other incidental charges.

04. Services should be provided within 1 hour of intimation. In the event of not providing the service within the said time limit, service of courier from other parties will be engaged and if the payment has to be made more than the finalized rate, the same will be recovered from your monthly bills or EMD. The EMD will be released only after completion of contract period and on satisfactory service. No interest will be paid on EMD amount.

05. The tender form should be accompanied with EMD amount of Rs.2,000/- by way of Demand Draft / Pay order drawn on any Nationalized Bank in favor of "The Cotton Corporation of India Ltd.," payable at Hubli. Tenders received without EMD will not be entertained.

1. Tenderer should submit the tender to THE BRANCH MANAGER, THE COTTON CORPORATION OF INDIA LTD., 3rd Floor, W.B. Plaza, New Cotton Market, Hubli – 580029 on or before due date and time, as under:

   - **Envelope A** : Sealed Envelope "A" marked as **"Bid – I (Technical BId)"** on the envelope should contain Technical Bid, Singned copy of Terms & Conditons and DD / Pay order towards EMD.

   - **Envelope B** : Sealed Envelope "B" marked as **"Bid-II (Financial Bid)"** on the envelope should contain Financial Bid (Price Quotations).

   - **Envelope C** : Sealed Envelope "C" should contain Envelope "A" and Envelope "B" duly superscribing **"TENDER FOR COURIER SERVICE".**

     Note: Each envelope should contain the name and address of the Vendor.

06. The Corporation reserves its right to accept or Reject any tender or part of tender without assigning any reason thereof.

07. In case of any dispute, it will be subject to the jurisdiction of Hubli only.

THE PERIOD OF SERVICE FROM 01.11.2018 TO 31.10.2019.

I / We do hereby agree to abide by the above Terms & Conditions of the Tender.

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No:

TENDER FOR COURIER SERVICE FOR 2018-19

BID – II

(FINANCIAL - BID)

01. Name of the Courier / Contractor / Firm : _____

02. Contact Person's Name : _____

03. Full Postal Address for communication alongwith Telephone / Mobile Nos. : _____

_____

_____

_____

_____

1) For Documents :

Weight Upto	Hubli to Anywhere in Karnataka	Hubli to Anywhere in Maharastra		Hubli to Anywhere in South		Hubli to Anywhere in North	
	BY ROAD /Rate	BY ROAD /Rate	BY AIR/ Rate	BY ROAD/Rate	BY AIR/ Rate	BY ROAD/Rate	BY AIR/ Rate
50 gms							
100 gms							
200 gms							
500 gms							
1 kg							

2) <u>For Cotton Samples :</u>

Weight Upto	Hubli to Anywhere in Karnataka	Hubli to Anywhere in Maharashtra/ Mumbai		Hubli to Anywhere in Tamilnadu		Hubli to Anywhere in South		Hubli to Anywhere in North	
	BY ROAD /Rate	BY ROAD /Rate	BY AIR/ Rate	BY ROAD/Rate	BY AIR/ Rate	BY ROAD/Rate	BY AIR/ Rate	BY ROAD/ Rate	BY AIR/ Rate
0.5 Kg									
1 kg									
2 kg									
5 kg									
10 kg									
15 kg									
20 kg									

The above rates are as per the terms and conditions of the Tender Notification.

Signature of the Tenderer

Name of the Tenderer

Address & Seal

Telephone / Mobile No: